

**MINUTES OF MEETING
HERITAGE SPRINGS
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Heritage Springs Community Development District was held on Monday, October 19, 2015 at 2:30 p.m. at the Heritage Springs Community Clubhouse, 11345 Robert Trent Jones Parkway, New Port Richey, Florida.

Present and constituting a quorum were:

Steve Wertovitch	Chairman
Joe DePompa	Vice Chairman
Steve Soltis	Assistant Secretary
George Kachavos	Assistant Secretary
Ken McEwan	Assistant Secretary

Also present were:

Andrew Mendenhall	District Manager
Robert Dvorak	District Engineer
Residents	

The following is a summary of the minutes and actions taken at the October 19, 2015 Heritage Springs Board of Supervisors meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Mendenhall called the meeting to order and Board members and staff identified themselves.

SECOND ORDER OF BUSINESS

Approval of the Minutes of the August 17, 2015 Meeting

On MOTION by Mr. Soltis seconded by Mr. Kachavos with all in favor, the minutes August 17, 2015 were approved as amended.

THIRD ORDER OF BUSINESS

Public Comment on Agenda Items

- Mr. Tom Beausoliel inquired about the swale behind his home.

- Mr. Wertovitch noted they would be discussing it later in the meeting.

FOURTH ORDER OF BUSINESS Attorney's Report

There being no report, the next item followed.

FIFTH ORDER OF BUSINESS Engineer's Report

- Mr. Dvorak addressed Walstone Court.
- Mr. Wertovitch addressed having SWFWMD come out to look at it as it is only since the creation of Parcel B residences that they have these type of problems.
 - Discussion continued on drainage issues and solutions.
- Mr. Wertovitch will contact Mr. Powanda to see what they can do.
- Mr. DePompa noted Pasco County has hired a company to do a modeling of this area. Mr. Wertovitch addressed getting to a more aggressive maintenance program to allow the water to leave quicker.
- Mr. Wertovitch addressed the issue with Trimaran and Walstone being no exit point.
- Discussion followed on a timeline for draining standing water with it being requested Mr. Dvorak provided scenarios for 4, 8 and 12 hour periods.
- Mr. Dvorak noted the only other thing he had on his list from the last meeting is the ponding on Yellow Finch. He looked at the soils maps and it looks like it was an isolated wetland. It is a naturally low spot with hydric soils and will be like until someone develops on the other side of Yellow Finch. It does not appear to historically be any part of any kind of flow way.

SIXTH ORDER OF BUSINESS Manager's Report

A. Approval of September 2015 Financial Statements

- Discussion followed on the net change in fund balance.

On MOTION by Mr. Soltis seconded by Mr. Kachavos with all in favor, the September 2015 financial statements were approved.

B. Consideration of Motion Assigning Fund Balance

On MOTION by Mr. Soltis seconded by Mr. Kachavos with all in favor, the assigning fund balance was approved as presented. .

C. Resolution 2016-1 - Designating a Records Management Liaison Officer and Adopting a Records Retention Schedule

- Mr. Mendenhall outlined Resolution 2016-1.

On MOTION by Mr. Soltis seconded by Mr. Kachavos with all in favor, the Resolution 2016-1 a resolution of the Board of Supervisors of the Heritage Springs Community Development District designating a records management liaison officer and adopting a records retention schedule following GS1-SL was adopted.

- Mr. Mendenhall addressed the District website noting it is recommended the Board have CDD specific email addresses.

SEVENTH ORDER OF BUSINESS Supervisors' Requests

- Mr. DePompa reported as of September 30 they closed out the 2015 Maintenance with zero expenditures.
 - Everything has been carried over to 2016.
 -
- Mr. McEwan inquired what the preferred process is for reporting maintenance issues.
 - Mr. DePompa responded normally they are brought up at the meetings but if it looks like it is an emergency email Mr. Wertovitch with a copy to him.
- Mr. Wertovitch reported on the county meeting regarding the Duck Slough basin.
- Mr. Soltis inquired about the maintenance plan to move water through Heritage Springs faster.
 - Mr. Wertovitch addressed the flow paths and concentrating on keeping the main channel areas clean to move water in and out.
- Mr. Soltis reported on the area behind Mr. and Mrs. Beausoliel's home. noting the recommendation is to cut sod and to lower soil elevation
 - Discussion followed with it being noted Roger has a sod cutter and could do the work.
- Mr. Kachavos inquired if the silting problem has been taken care of at 161C.

- Mr. Wertovitch met with Mr. Powanda at the Publix site. The construction crews claims it rained suddenly and they now have the silt fences up. .
- Mr. McEwan addressed the Stormwater Quality Management Program noting it was bound and distributed. Discussion followed.

EIGHTH ORDER OF BUSINESS

Audience Comments

- Mr. Robert Strack inquired if they contacted the EPA about the Publix site situation.
 - Mr. Wertovitch responded I contacted SWFWMD and they took care of the problem pretty well.

NINTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Soltis seconded by Mr. Kachavos with all in favor, the meeting was adjourned.



Steve Wertovitch
Chairman